

**Transfer Articulation Agreement**  
**between**  
**STATE UNIVERSITY OF NEW YORK AT COBLESKILL**  
**and**  
**JEFFERSON COMMUNITY COLLEGE**

*April 2014*

This agreement establishes procedures to promote the easy transition of qualified Hospitality and Tourism Associate in Applied Science degree graduates from Jefferson Community College (JCC) to the State University of New York at Cobleskill (SUNY Cobleskill) Culinary Arts Management Bachelor of Business Administration (BBA) degree completion program at the Jefferson Higher Education Center (JHEC).

Objectives of the Agreement

1. To provide a transfer path to qualified JCC graduates who want to enhance their education and careers by pursuing a bachelor's degree.
2. To assist academic advisors with pertinent academic information for students who wish to continue their education in an upper-division program at the JHEC.
3. To attract qualified students to JCC and SUNY Cobleskill's BBA degree completion program.
4. To facilitate communication and academic coordination between faculty and administrators at each institution regarding curriculum and the transferability of the courses.

Terms of the Agreement

1. Students from JCC, who complete the A.A.S. degree in Hospitality & Tourism and the courses outlined in the Addendum, with a minimum 2.25 cumulative grade point average, will be guaranteed admission into the Culinary Arts Management BBA degree completion program at the JHEC with full junior status.
2. Transfer students must complete and file the SUNY Admissions Application indicating transfer to SUNY Cobleskill prior to November 15 for spring semester entry, and prior to May 1 for fall semester entry.
3. Major field courses with grades of C or better will be accepted for transfer credit. Courses with grades of C- or D+ may be accepted for elective credit.
4. Students who do not meet the requirements of this agreement will also be considered for admission. They will be evaluated on an individual basis.

Review and Revision of the Agreement

This agreement will be reviewed when substantial changes are made in the curriculum on either campus. At the request of either party, a review of the Transfer Articulation Agreement will be conducted by both institutions.

Termination

This agreement shall remain in force from the date on which it is signed until such time as either institution elects to terminate it. Termination by either institution will be announced with sufficient anticipation to assure any students enrolled the opportunity to be admitted to SUNY Cobleskill under its terms.

Effective Date and Signatures

This agreement will become effective April 2014, upon acceptance of Agreement with appropriate signatures.

JEFFERSON  
COMMUNITY COLLEGE

SUNY COBLESKILL



Dr. Carole A. McCoy, President



Dr. Debra H. Thatcher, Acting President



Thomas J. Finch, Vice President  
Academic Affairs



Dr. Susan J. Zimmermann, Provost & V.P.  
Academic Affairs



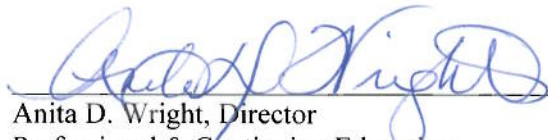
Linda C. Dittrich, Associate Vice President  
Math/Science, Technology, Health and Business



Timothy W. Moore, Dean  
School of Agriculture & Natural Resources



Alexander Pope Vickers, Chair  
Hospitality & Tourism Department



Anita D. Wright, Director  
Professional & Continuing Education

**JEFFERSON COMMUNITY COLLEGE**  
**HOSPITALITY & TOURISM: CULINARY ARTS CONCENTRATION - AAS**  
**TO**  
**STATE UNIVERSITY OF NEW YORK AT COBLESKILL**  
**CULINARY ARTS MANAGEMENT- BBA Degree Completion @ JHEC**

**Addendum**

	<b>Jefferson Course</b>			<b>Cobleskill Equivalent</b>	
ENG 101	Research & Composition	3*	ENGL 101	Liberal Arts & Sciences (GE CM)	3
	English Elective- Course to satisfy SUNY GE Humanities	3*	ENGLXXX	Liberal Arts & Sciences (GE HU)	3
MTH 125	Intermediate Algebra	3			
	Science or Lab Sci. - Course to satisfy SUNY GE – Nat. Science	3*		Liberal Arts & Sciences (GE SC)	3
ECO 101 or ECO 102	Social Science Elective –Macroeconomics or Microeconomics	3*	ECON 124 or 123	Liberal Arts & Sciences (GE SS)	3
	Humanities Elective – Gen Ed. course for The Arts or Foreign Language	3*		Liberal Arts & Sciences (GE AR or FL)	3
	Liberal Arts Elect.- Course to satisfy SUNY–GE -Am. His or West. Civ. or Other World Civ.	3*		Liberal Arts & Sciences - (GE AH/ WC/ WO)	3
ACC 101	Accounting Principles 1 – Free Elective	4	ACCT 101	Major Field Requirement	3
BUS 124	Marketing	3	BADM 134	Major Field Requirement	3
BUS 131	Business Elective- Principles of Management	3	BADM 249	Major Field Requirement	3
BUS 221	Human Resource Mgmt.	3	BADM 310	Major Field Requirement	3
CUL 102 & CUL 130	Intro. to Culinary & Sanitation & Safety	2 1	CAHT 104 & CAHT 103	Professional Requirements	3
CUL 120	CUL Elective -Nutrition	3*	NTRN 122	Liberal Arts & Sciences (SC GE)	3
CUL 140 & CUL 240 & CUL 212	CUL Elective - Principles of Baking 1 & CUL Elective - Principles of Baking 2 & CUL Restrictive Elec. -Quantity Food Product.	2 2 2	CAHT 160 CAHT 111	Professional Requirements & Professional Requirements	3 3
HOS 275 HOS 276 CUL 105	Jefferson Room Practicum & Free Elective-Hospitality Mgmt. & From Farm to Table	2 3 3	CAHT 247 CAHT 270	Professional Requirements & Professional Requirements & General Electives	3 3 1
HRM 240	Food & Beverage Management	3	CAHT 145	Professional Requirements	3
HOS 251	Event Management	3	CAHT 235	Professional Requirements	3
HOS 101	Introduction to Hospitality & Tourism	3			
HRM 274	Bartending Management	3	CAHT 215	Professional Requirements	3
HRM 160	Business Elective - Hospitality Law	3	BADM 223	Major Field Requirement	3

The credits from the courses above in the AAS degree Hospitality & Tourism – Culinary Arts Concentration will be transferred to the Bachelor of Business Administration degree in Culinary Arts Management in the following categories:

Major Field Requirements.....	15
Professional Requirements .....	24
Liberal Arts & Sciences Requirements .....	21
General Electives .....	1
<b>Total Credits Transferred</b>	<b>61</b>

\* Seven SUNY GER categories are satisfied with 24 credits.

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61 credits will be transferred to the 122 credit requirement in the Bachelor of Business Administration - Culinary Arts Management degree completion program. 61 credits of the following coursework will need to be satisfied as a SUNY Cobleskill student.

**Major Field Requirements- 31 credits including:**

ACCT 301	(JCC –ACC 208) Cost Accounting	3 credits
BADM 449	Management Policies and Issues	3 credits
CAHT 310	Customer Service	3 credits
CAHT 332	Advanced Food Production	3 credits
CAHT 335	Advanced Catering Management	3 credits
CAHT 347	Facility Operations Management	3 credits
CAHT 380	Internship Orientation	1 credit
CAHT 480	Internship	9 credits
CAHT 485	Internship Reporting	3 credits

**Professional Requirements- 15 credits including:**

CAHT 112	Culinary II	3 credits
CAHT 140	Mathematics Hospitality Operations	3 credits
Management	Upper-level (300-499) (Recommended BADM 300, BADM 320 & BADM 400)	9 credits

**Liberal Arts & Sciences- 9 credits including:**

MATH 125	(JCC- MTH 144) Statistics	3 credits
300-400 level	Liberal Arts & Sciences	6 credits

**Physical Education** 1 credit

**General Electives – 5 credits including:**

ACCT 103	(JCC -ACC 102) pre-requisite for Cost Accounting	4 credits
ACC 208	JCC-ACC 208 additional credit	1 credit

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