



SUNY

Cobleskill

State University of New York
College of Agriculture and Technology
Cobleskill, NY 12043

HOLIDAY WORK AUTHORIZATION

The following holiday work was authorized by the undersigned, in order to:

Person's performing holiday work who are eligible for the holiday pay option are:

NAME	TITLE	CHARGE NO.	DATE	HOURS

Please submit this form to the Payroll Office with current timesheet(s).

Supervisor

Date

Please note that payment will not be made without the receipt of this form.